



10th October, 2025

Dear Parents / Guardians,

Community Chest Dress Casual Day

In response to the Community Chest fund raising activities, the Community Chest dress casual day will be held on 22nd December, 2025 (Monday), the Christmas Worship Day. Students who join this worthy cause can dress casual outfit to participate in the Christmas Worship and the Christmas party by donating at least HK\$10. In order to comply with the school's simple school spirit, casual clothes should be neat, simple and decent while appearance and hair style should be the same as the normal school days.

This is a public welfare activity so students are free to participate. The collected donation will be fully transferred to the Community Chest. We look forward to your generous support.

Thank you for your attention.

Yours faithfully,

Principal of Lock Tao Secondary School

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To: Principal

Reference No. : 060/25-26

Community Chest Dress Casual Day

I am the parent/guardian of (Class) _____ (Student Name) _____ ().

I have acknowledged that I have read and understood the contents of the issue regarding the notice of "Community Chest Dress Casual Day", and I

- ☐ will donate HK\$ _____ and will hand in the amount to the class teacher through my child.
☐ will not donate.

Name of parent / guardian : _____

Signature of parent / guardian : _____

Date : _____