



8<sup>th</sup> November 2016

Dear Parents / Guardians:

**Secondary 1 to 3 First Term Examination and Promotion & Retention of Grades**

Secondary one to three first term examination for the academic year 2016-2017 will be held from 1<sup>st</sup> December 2016 to 20<sup>th</sup> December 2016. You are advised to pay attention to the following points and encourage your children to prepare for the examination so they could obtain good results.

1. 30<sup>th</sup> November 2016 is the revision day, so students will be dismissed at 12:45pm
2. The purpose of the examination is to assess the ability of the students in different subjects. In the event that a student who has been proved to be cheating by any means or to assist another student in cheating, therefore any of the above mentioned offences is subject to receiving a zero.
3. The calculators used in examination should bear the label “HKEAA approved”.
4. If the Education Bureau announces suspension of classes due to typhoon or rainstorm on the day of examination, the examination will be postponed.
5. During the examination period, students should arrive school before 8:05 am.
6. During the examination period, students should go home immediately after dismissal to do the revision.
7. Please refer to page 11 of Student Handbook for further examination rules and regulations.

Yours faithfully,

Principal of Lock Tao Secondary School

✂.....

**Reference No : 061A/16-17**

To Principal:

**Secondary 1 to 3 first term examination and promotion & retention of grades**

I am the parent / guardian of \_\_\_\_\_ (student name) of \_\_\_\_\_(class) and I acknowledge reading the notice on the “Secondary 1 to 3 First Term Examination and Promotion & Detention of Grades.

Name of parent / guardian : \_\_\_\_\_

Signature of parent/ guardian : \_\_\_\_\_

Date : \_\_\_\_\_



樂道中學  
**LOCK TAO SECONDARY SCHOOL**

<sup>th</sup> November 2016

Dear Parents / Guardians:

**Promotion and Retention (Secondary 1 to 3)**

As to encourage students to work hard, establish good study habits and to enhance students' academic performance, I hereby reaffirm the criteria for retention to the students and parents: poor performance, often absent without any valid reason and poor conduct. The school will consider not to promote the students and the students will be retained.

I hope you will encourage your child(ren) to prepare for the examination so they can obtain good results.

Yours faithfully,

Principal of Lock Tao Secondary School

**Lock Tao Secondary**  
**First Term Exam 2016-2017**  
**Examination Timetable**  
**Secondary 1**

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Place</b>	
<b>01/12/2016</b> [ <b>Thursday</b> ]	<b>8:30 - 9:30</b>	<b>English Paper 1</b>	<b>1A : Room 101</b> <b>1B : Room 102</b> <b>1C : Room 103</b>	
	<b>10:00 - 11:00</b>	<b>English Paper 2</b>		
<b>02/12/2016</b> [ <b>Friday</b> ]	<b>8:30 - 9:30</b>	<b>Chinese Paper 1</b>		
	<b>10:00 - 11:15</b>	<b>Chinese Paper 2</b>		
<b>05/12/2016</b> [ <b>Monday</b> ]	<b>8:30 - 9:30</b>	<b>Computer Literacy</b>		
	<b>10:00 - 10:30</b>	<b>Chinese Paper 3 - Listening</b>		
	<b>10:35 - 10:55</b>	<b>Putonghua - Listening</b>		
<b>06/12/2016</b> [ <b>Tuesday</b> ]	<b>8:30 - 9:30</b>	<b>Mathematics Paper 1</b>	<b>1A/C1 : Room 101</b> <b>1B/C2 : Room 102</b> <b>1C/C3 : Room 103</b>	
	<b>10:00 - 10:45</b>	<b>Mathematics Paper 2</b>		
<b>07/12/2016</b> [ <b>Wednesday</b> ]	<b>8:30 - 9:30</b>	<b>Chinese History</b>		
	<b>10:00 - 10:40</b>	<b>Religious Studies</b>		
<b>08/12/2016</b> [ <b>Thursday</b> ]	<b>8:30 - 9:30</b>	<b>Science</b>		
	<b>10:00 - 10:45</b>	<b>English Paper 3 - Listening</b>		
<b>09/12/2016</b> [ <b>Friday</b> ]	<b>8:30 - 9:45</b>	<b>Liberal Studies</b>		
	<b>10:15 – 11:25</b>	<b>English Paper 4 - Speaking(E1)</b>		<b>Room 101</b>
	<b>10:15 – 11:05</b>	<b>English Paper 4 - Speaking (E2)</b>		<b>Room 103</b>
	<b>10:15 – 10:55</b>	<b>English Paper 4 - Speaking (E3)</b>	<b>Room 102</b>	

**Lock Tao Secondary**  
**First Term Exam 2016-2017**  
**Exam Timetable**  
**Secondary 2**

<b>Date</b>	<b>Time</b>	<b>Subject</b>	<b>Place</b>
<b>01/12/2016</b> [ <b>Thursday</b> ]	<b>8:30 - 9:30</b>	<b>English Paper 1</b>	<b>2A : Room 104</b> <b>2B : Room 105</b> <b>2C : Room 106</b>
	<b>10:00 - 11:00</b>	<b>English Paper 2</b>	
<b>02/12/2016</b> [ <b>Friday</b> ]	<b>8:30 - 9:30</b>	<b>Chinese Paper 1</b>	
	<b>10:00 - 11:15</b>	<b>Chinese Paper 2</b>	
<b>05/12/2016</b> [ <b>Monday</b> ]	<b>8:30 - 9:30</b>	<b>Science</b>	<b>2A/C1 : Room 104</b> <b>2B/C2 : Room 105</b> <b>2C/C3 : Room 106</b>
	<b>10:00 - 10:30</b>	<b>Chinese Paper 3 - Listening</b>	
	<b>10:35 - 10:55</b>	<b>Putonghua - Listening</b>	
<b>06/12/2016</b> [ <b>Tuesday</b> ]	<b>8:30 - 9:30</b>	<b>Mathematics Paper 1</b>	
	<b>10:00 - 10:45</b>	<b>Mathematics Paper 2</b>	
<b>07/12/2016</b> [ <b>Wednesday</b> ]	<b>8:30 - 9:45</b>	<b>Liberal Studies</b>	
	<b>10:15 - 11:25</b>	<b>English Paper 4 - Speaking (E1)</b>	<b>Room 104</b>
	<b>10:15 - 11:05</b>	<b>English Paper 4 - Speaking (E2)</b>	<b>Room 105</b>
	<b>10:15 - 10:55</b>	<b>English Paper 4 - Speaking (2B)</b>	<b>Room 106</b>
<b>08/12/2016</b> [ <b>Thursday</b> ]	<b>8:30 - 9:30</b>	<b>Chinese History</b>	<b>2A : Room 104</b> <b>2B : Room 105</b> <b>2C : Room 106</b>