

10<sup>th</sup> October 2023

Dear Parents / Guardians,

**Quality Education Fund e-Learning Funding Programme –**  
**Provision of Mobile Computer Device**

The Education Bureau has taken active measures to promote “The Fourth Strategy on IT in Education” in order to enhance the effectiveness of learning and teaching, classroom interaction as well as students’ ability in self-directed learning, problem solving and collaboration. In view of this, our school could apply for funding to purchase mobile computer devices for loan to needy students for learning activities. This ensures all students have equal opportunities in accessing e-learning. Details of the relevant Chromebook model are as follows:

Model	Asus Chromebook CX3400 (\$4,700)	
Specification	<ul style="list-style-type: none"> <li>- Chrome OS</li> <li>- CPU: Intel® i3 11 Gen</li> <li>- Ram: 8GB</li> <li>- Storage: 128GB M.2 NVMe SSD</li> <li>- Network: 802.11AX Wi-Fi (2x2) + BT5.0</li> <li>- Display: 14"</li> <li>- Resolution: FHD</li> <li>- multi-touch screen</li> </ul>	<ul style="list-style-type: none"> <li>- USB 3.2 Type A x 2</li> <li>- USB 3.2 Type C x 2</li> <li>- Stylus Pen</li> <li>- Toughness surpassing industry standards MIL-STD 810H</li> <li>- AC Adapter: Type-C</li> <li>- Battery: 50W HRS</li> <li>- 1.65 kg</li> </ul>

**Compensation Plan:**

The relevant equipment includes on-site maintenance services; therefore, students can bring back the equipment to school for inspection. However, if the damage involves man-included factors, the student will be liable to pay for damage. The student will be loaned a new device after he/she has paid for the relevant damage.

If the student loses the equipment, he/she should report to the police immediately and will have to compensate for the loss according to half-year depreciation. The formula is as follows:

Brand new to half-year depreciation	95% of purchasing price (\$4,465)
Half-year to one year depreciation	90% of purchasing price (\$4,230)
One year to one and a half-years depreciation	85% of purchasing price (\$3,995)
One and a half-years to two years depreciation	80% of purchasing price (\$3,760)
Two years to two and a half-years depreciation	75% of purchasing price (\$3,525)
Two and a half-years to three years depreciation	70% of purchasing price (\$3,290)
So on and so forth	\$235 will be deducted on a half-yearly basis

Student beneficiaries should not have received similar government assistance before, including Community Care Fund (CCF) Assistance Programme. For students who have already acquired mobile computer devices under the CCF Assistance Programme, the school will apply for the Funding Programme to purchase suitable devices for loan to them provided that their devices have been used for more than three years.

Yours faithfully,

Principal of Lock Tao Secondary School

To Principal,

**Quality Education Fund e-Learning Funding Programme –**  
**Provision of Mobile Computer Device**

I am the parent/guardian of \_\_\_\_\_ (Name) of Class \_\_\_\_\_ (Class No.: \_\_\_\_ ), and I agree / do not agree on school's arrangements for loaning and compensation. (\* Please ✓ tick the appropriate box )

I do not need to loan Chromebook. (Please ignore the following questions if you answer this.)

I need to loan Chromebook.

Family Economic Status:

- I am now receiving Comprehensive Social Security Assistance (CSSA). (A copy of the exemption of medical fees is attached for the school's reference).
- My child is receiving a full grant or half grant under Financial Assistance Schemes for Secondary Students),  
(If necessary, the school may ask the student to submit a copy of evidence on Financial Assistance Scheme).
- need to apply for the subsidy concerned owing to the financial difficulties. A letter is attached to justify the application for the subsidy concerned.

Community Care Fund Application Status:

- I have not used Community Care Fund Assistance to purchase a mobile computer device.
- I have used Community Care Fund Assistance to purchase a mobile computer device.
  - It has been used for more than 3 years.
  - It has been used for less than 3 years.

Name of parent / guardian : \_\_\_\_\_

Signature of parent / guardian : \_\_\_\_\_

Date : \_\_\_\_\_