



24<sup>th</sup> October, 2023

Dear Parents / Guardians,

**Changing Winter School Uniform**

Please note that students should wear winter school uniform from 6-Dec-2023 onward. However, students can wear winter school uniform from 6-Nov-2023 if the weather is cold.

Students can purchase the following items from the school office.

- School Tie : \$29.5
- Badge : \$4.6
- Cotton waist belt : \$11.5

Yours faithfully,

Principal of Lock Tao Secondary School

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**Reference No.: 061/23-24**

To Principal,

**Changing Winter School Uniform**

I am the parent/guardian of \_\_\_\_\_ (Name) of Class \_\_\_\_\_ (Class No.: \_\_\_\_ ).  
I acknowledge that I have read and understood the notice regarding “Changing Winter School Uniform”

Name of parent / guardian : \_\_\_\_\_

Signature of parent / guardian : \_\_\_\_\_

Date : \_\_\_\_\_